

Save Mount Diablo
VOLUNTEER JOB DESCRIPTION
Save Mount Diablo Advocate

Position Title: Save Mount Diablo Advocate
Location: East Bay – Contra Costa County
Reports to: Outreach Volunteer Coordinator
Time Commitment: 3-4 hour shifts, days/time vary

Position Summary:

Advocates educate the community about the work of Save Mount Diablo. Volunteers will hand out informational brochures and answer questions from the public at informational tables/booths at local community events and trail heads at local parks.

Duties:

1. Act as Save Mount Diablo's representative at community events and/or trail heads.
2. Pick up materials at Save Mount Diablo's office before event and return after event.
3. Turn in free-member sign-up sheets in timely manner
4. Attend annual volunteer events and in-service trainings

Qualifications:

1. Successful completion of Save Mount Diablo Advocate Training, which includes a 3-hour workshop and attending two events with an experienced advocate.
2. Flexible schedule
3. Punctuality and enthusiasm
4. Being personable and outgoing
5. Reliable vehicle, valid California driver's license and proof of insurance

Volunteer Benefits:

1. Save Mount Diablo T-shirt and name badge
2. Letter of recommendation upon request (after six months of service)
3. Invitations to special member events like previews of new acquisitions, slideshows etc.
4. Excellent opportunity to get to know other people who love the mountain
5. *The knowledge that you helped to save Mount Diablo!*

Save Mount Diablo • Volunteer Questionnaire

Please return to Save Mount Diablo 1901 Olympic Blvd, Suite 220, Walnut Creek, CA 94596

Fax at (925) 947-0642 or Email to jseelen@savemountdiablo.org

Your Information

Name:

Birth date (optional):

Address:

City:

State:

Zip:

Home Phone:

Email:

Work Phone:

Employer (optional):

Emergency Contact (Name, phone number, relationship):

I'm Available

As Needed

One Time Only

Regularly

Weekends only

Work at Home

Work at the SMD office

Work Anywhere

My interests include: (check all that apply)

Hiking

Geology

Birding

Trail Running

Star-gazing

Camping

(Trail) Biking

Plants & animals/habitat

Other:

Equestrian

Local history

I would like to help Save Mount Diablo by volunteering my time and skills in the following areas

(Check all that apply)

Public speaking

Tabling at Community Events

Tabling at Trail heads

I would like to volunteer for Save Mount Diablo because:

***** Next Orientation and training Scheduled for Saturday, April 14th from 9 am – noon *****